

Plymouth University International College

PUIC QS02: Annual Monitoring

Tutors End of Semester Response Form: Version 1.16

This form should be completed by each tutor at the end of each semester for each module that is taught. Responses will feed into the Annual Monitoring Review of the Programme that the specific module resides in. Completion of this form is mandated under the College Policy and Regulation *CPR QS02 Annual Monitoring*.

Tutor Name		Module Code	
Module Name			
Semester		Student Numbers	
Programme			
Stage of Study			
Engagement	<i>How engaged in the learning processes were your students. What did you do to maximise engagement. Can you give a brief example?</i>		
Module Content; Assessment; and Feedback	<i>Do you feel that the module content is relevant to the overall programme? What can be done to improve this? Are your assessments effectively targeting the Learning outcomes of the Modules? How effective is your Feedback to the students?</i>		
Facilities and Resources	<i>Please outline any issues with facilities which affect teaching and assessment delivery of the taught modules.</i>		

Sharing Best Practice	<i>Have you contacted or been contacted by other tutors teaching on this programme and discussed best practice in Teaching and Learning? Can you give a brief example?</i>
Tutors (Signature and Date)	
Received by Academic Services (Signature and Date)	

Please return this form in a hard copy to the Manager of Academic Services at the end of each semester with an attached signed copy of a completed module Gradebook