

UNIVERSITY OF PLYMOUTH

APPROVAL PROCEDURE FOR NEW UK PARTNERSHIPS IN HEALTH AND EDUCATION

The university has a number of local partnerships in the areas of Health and Education where programmes/modules can only be delivered in conjunction with an NHS Trust or organisation involved in the delivery of health and social care, or Primary/Secondary Schools due to national requirements. Often these arrangements have to be put in place quickly and outside of normal approval timeframes.

From the perspective of the university's taxonomy these types of arrangements can be categorised as contracted out provision (eg PGCE/Cert Ed and School Direct) or credit rating (eg Health and Social Care Partnership scheme. In all cases the programme is designed and managed by the faculty. The partner delivers all or part of the programme under the supervision of the faculty. Subject Assessment Panels and Boards are held at the university.

Procedure:

Planning:

Any proposal will need to go through normal faculty and university planning procedures. All proposals should also go to ADPC for formal approval with the standard planning form for new UK Partnerships being completed and submitted for approval. This ensures that all proposals go through the normal due diligence, reputation and resource checks to satisfy the university that the partnership meets its requirements.

Approval:

Once ADPC approval has been given, the arrangement should be approved at faculty level through the normal programme approval procedure but with an emphasis on the partnership aspect. Generally it is expected that the programme to be delivered will already be in approval at the university and unlikely to change, however it is appropriate for the programme to be considered in relation to the new partnership and an approval panel will therefore be able to consider any required changes to the programme/or the introduction of new modules.

It is expected that all partnership proposals will be considered through route A programme approval. It is also expected that a member of Academic Partnerships (usually the appropriate Faculty Partnership Manager) will be invited to be a panel member at each approval event.

Standard programme documentation will be produced for the approval event with an additional operational document also being provided which will outline the roles and responsibilities of each institution/delivering body involved in the partnership and therefore how the partnership will be run on a day to day basis. This division of responsibility will also be reflected in the Agreement to be signed by all parties at the end of the university approval

procedure. This Agreement will be a standard condition of approval and a partnership may not commence until it is in place.

Once all conditions of approval have been met, the partnership will be recorded in Salesforce (CRM) (for Collaborative Provision Register reporting).

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Edition