

Type	Publication	Progress	Award	Study Aim
T110.JUL.PGR	13/07/18	A1	-	PGR



Important information regarding your results

Congratulations on passing your modules over the last academic year!

For more detail to accompany the brief points below, please visit www.plymouth.ac.uk/results.

- **Confirmation of Marks**

Please see the above link for a detailed explanation of the policies and procedures leading to the publication of your results.

- **Enrolment for Next Year**

To continue with your studies over the next academic year, you must complete the online enrolment process. Online enrolment opens **Monday 06 August 2018**.

- **Appeals**

If you wish to appeal against the decision of the Award Assessment Board, you must do so by **Wednesday 26 September 2018**.

- **Extenuating Circumstances**

If you have submitted valid extenuating circumstances during the year, these will have been considered by the Award Assessment Board.

- **Outstanding Debts**

If you have any outstanding debts with the University, you may be unable to continue with your studies. Please contact Finance & Sustainability on 01752 588130 or email tuitionfees@plymouth.ac.uk.

If you have any further questions, please contact the Doctoral College or see the Student Handbook at <https://www.plymouth.ac.uk/studenthandbook>.

If you **do not** wish to continue your studies over the next academic year, see overleaf.

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If you **do not** wish to continue your studies over the next academic year, you may:

○ **Interrupt your studies**

Interruption of studies means taking some time off from your studies but remaining registered on your programme. Subject to a 'maximum period of registration', you could later resume your studies. To discuss this option, please contact the Doctoral College or log onto [GradBook](#).

○ **Withdraw from your studies**

If you withdraw, you will cease being a student at the University of Plymouth and would need to re-apply if you decided to study at the University in future. To withdraw, please log onto [GradBook](#) or complete and return the form below as soon as possible to: Doctoral College, 8-11 Kirkby Place, University of Plymouth, Drake Circus, Plymouth, PL4 8AA.



Surname: _____

Forename(s): _____

Student number: _____

I wish to withdraw and collect any award to which I am entitled. I understand that I will cease being a student at the University of Plymouth and would need to re-apply if I decide to study at the University in future.

Signature: _____ Date: _____



If you withdraw from your studies, please note the following:

▪ **New Transcript**

You will receive a new transcript confirming that we have amended your records.

▪ **Graduation Ceremony**

If you become entitled to an award upon withdrawal, you may be eligible to attend your school's graduation ceremony. Graduation ceremonies will take place from **Monday 17 September 2018** until **Saturday 22 September 2018** inclusive. More information is available from www.plymouth.ac.uk/graduation.

If you have any queries or if you require this in a larger print, please contact the Doctoral College – 01752 587640 or email doctoral.college@plymouth.ac.uk.