

Type	Publication	Progress	Award	Study Aim
T130.JUL.PGR	13/07/18	G1	No Award – Repeat or blank	PGR



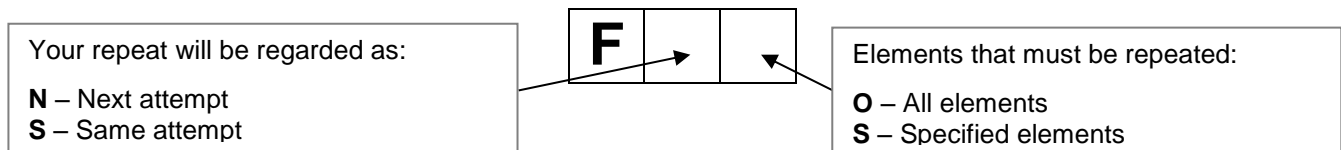
# Important information regarding your results

You have **not passed all of your modules.**

You have been invited to **repeat** modules over the next academic year.

Please take a careful look at your transcript. There is a key to the codes used on the reverse.

A three-letter code beginning with **F** next to one or more modules indicates that you must repeat the module. The other two letters indicate whether the repeat is as a **S** same or **N** next attempt, and what needs to be repeated.



An element is **coursework, examination, practice, in-class test** or **pass/fail assessment**.

Here are some examples:

**FNO** means that you must repeat all elements of the module with attendance over another academic year and this would be regarded as your next attempt.

**FNS** means that you must repeat the specified elements with attendance over another academic year and this would be regarded as your next attempt.

For more information about **repeat** results and for more detail to accompany the brief points below, please visit [www.plymouth.ac.uk/results](http://www.plymouth.ac.uk/results).

- **Confirmation of marks**  
Please see the above link for a detailed explanation of the policies and procedures leading to the publication of your results.
- **Enrolment for next year**  
To repeat your modules over the next academic year, you must complete the online enrolment process. Online enrolment opens **Monday 06 August 2018**.
- **Appeals**  
If you wish to appeal against the decision of the Award Assessment Board, you must do so by **Friday 27 July 2018**.
- **Extenuating Circumstances**  
If you have submitted valid extenuating circumstances during the year, these will have been considered by the Award Assessment Board.
- **Outstanding Debts**  
If you have any outstanding debts with the University, you may be unable to repeat your modules, receive any award or attend the graduation ceremony.
- **International Students on Tier 4 visas**  
You must contact the International Student Advisory Service to check that you have enough time remaining on your visa to complete your studies and any other restrictions.

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If you **do not** wish to repeat modules over the next academic year, you may:

○ **Interrupt your studies**

Interruption of studies means taking some time off from your studies but remaining registered on your programme. Subject to a 'maximum period of registration', you could later resume your studies. To discuss this option, please contact the Doctoral College or log onto [GradBook](#).

○ **Withdraw from your studies**

If you withdraw, you will cease being a student at the University of Plymouth and would need to re-apply if you decided to study at the University in future. To withdraw, please log onto [GradBook](#) or complete and return the form below as soon as possible to: Doctoral College, 8-11 Kirkby Place, University of Plymouth, Drake Circus, Plymouth, PL4 8AA.



**Surname:** \_\_\_\_\_

**Forename(s):** \_\_\_\_\_

**Student number:** \_\_\_\_\_

I wish to withdraw and collect any award to which I am entitled. I understand that I will cease being a student at the University of Plymouth and would need to re-apply if I decide to study at the University in future.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



If you withdraw from your studies, please note the following:

▪ **New transcript**

You will receive a new transcript confirming that we have amended your records.

▪ **Graduation ceremony**

If you become entitled to an award upon withdrawal, you may be eligible to attend your school's graduation ceremony. Graduation ceremonies will take place from **Monday 17 September 2018** until **Saturday 22 September 2018** inclusive. Ticket booking opens at the beginning of August. To book tickets once you have notified your withdrawal to the Doctoral College and for more information, please visit [www.plymouth.ac.uk/graduation](http://www.plymouth.ac.uk/graduation).

If you have any further questions, please contact the Doctoral College or see the Student Handbook at <https://www.plymouth.ac.uk/studenthandbook>.

If you have any queries or if you require this in a larger print, please contact the Doctoral College— 01752 587640 or email [doctoral.college@plymouth.ac.uk](mailto:doctoral.college@plymouth.ac.uk).