

Type	Publication	Progress	Award	Study Aim
T135.JUL.UG.ETC	13/07/18	G1	No Award - Repeat	UG

Important information regarding your results

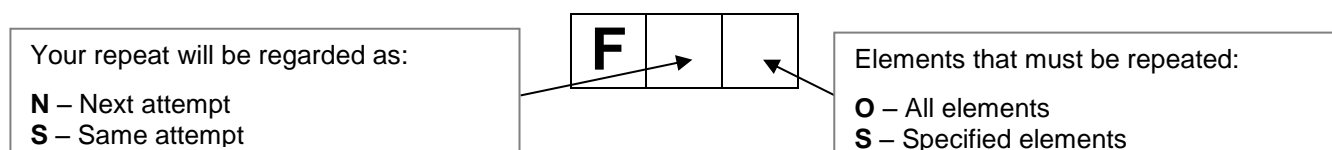


You have **not passed all of your modules**.

You have been invited to **repeat** modules over the next academic year.

Please take a careful look at your transcript. There is a key to the codes used on the reverse.

A three-letter code beginning with **F** next to one or more modules indicates that you must repeat the module. The other two letters indicate whether the repeat is at the **S** same or **N** next attempt, and what needs to be repeated.



An element is **coursework, examination, practice, in-class test** or **pass/fail assessment**.

Here are some examples:

FNO means that you must repeat all elements of the module with attendance over another academic year and this would be regarded as your next attempt.

FNS means that you must repeat the specified elements with attendance over another academic year and this would be regarded as your next attempt.

For more information about **repeat** results and for more detail to accompany the brief points below, please visit www.plymouth.ac.uk/results

- Confirmation of marks**
 Please see the above link for a detailed explanation of the policies and procedures leading to the publication of your results.
- Enrolment for next year**
 To repeat your modules over the next academic year, you must complete the online enrolment process. Online enrolment opens **Monday 06 August 2018**.
- Appeals**
 If you wish to appeal against the decision of the Award Assessment Board, you must do so by **Friday 27 July 2018**.
- Extenuating Circumstances**
 If you have submitted valid extenuating circumstances during the year, these will have been considered by the Award Assessment Board.
- Outstanding Debts**
 If you have any outstanding debts with the University, you may be unable to repeat your modules, receive any award or attend the graduation ceremony. Please contact Finance & Sustainability on 01752 588130 or email tuitionfees@plymouth.ac.uk
- International Students on Tier 4 visas**
 You must contact the International Student Advisory Service to check that you have enough time remaining on your visa to complete your studies and any other restrictions.

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If you **do not** wish to repeat modules over the next academic year, you may:

- **Suspend your studies**
Suspension of studies means taking a year or more out from your studies but remaining registered on your programme. Subject to a 'maximum period of registration', you could later resume your studies. To discuss this option, please contact your faculty.
- **Select an option on the form below.**
This form must be completed & returned by **Friday 27 July 2018 to:**
Karen Barnett, Faculty of Health and Human Sciences, Rolle 4th Floor, University of Plymouth, Drake Circus, Plymouth PL4 8AA



Surname: _____

Forename(s): _____

Student Reference number:

Tick one

- I wish to withdraw and collect any award to which I am entitled. I understand that I will cease being a student at the University of Plymouth and would need to re-apply if I decide to study at the University in future.

or

- I wish to take referrals in the following modules I was due to repeat in order to achieve an ordinary degree this year.

Module codes: _____

I understand that I must have already achieved at least 20 level 6 credits. This is because referrals cannot be taken in more than 60 level 6 credits and at least 80 level 6 credits must be achieved for an ordinary degree.

Signature: _____

Date: _____



On receipt of the above form, we will send you a new transcript. Please note the following:

- **Referral Arrangements**
Your faculty will send you instructions on how to download and submit your tasks. We would have to receive all of your completed referral tasks by the formal deadline of **15.00hrs on Thursday 16 August 2018**. Examinations take place from **Monday 20 August 2018 until Friday 20 August 2018 inclusive**
- **Graduation ceremony**
Ceremonies will take place from **Monday 17 September 2018 until Saturday 22 September 2018 inclusive**. Ticket booking opens **at the beginning of August**. If you take referrals, please book your tickets after you have returned the above form but before your referral results are published; refunds can be claimed if you do not pass. For more information, please see www.plymouth.ac.uk/graduation.

If you have any further questions, please contact the Faculty or see the Student Handbook at <https://www.plymouth.ac.uk/studenthandbook>

If you have any queries or if you require this in a larger print, please contact the Faculty of Health and Human Sciences – 01752 584515 or email psychology@plymouth.ac.uk